



Estate Management and Lifecycle Plan Clarification questions and answers

Friday 24th April

The scope is ambitious and we have had some queries regarding the alignment of the expected outputs with the available budget.

Please include costed work packages and your recommendations within the budget available. We will base our decision on all elements of the submission and not just the fee proposal.

Do you want the recommendations within the budget available (as noted above) framed by site, or by process?

Please frame them by site, we have given our site priority in our clarifications and so anticipate that this will help with framing the recommendations.

What are our top priorities within this work package?

All of our sites are important, however the three sites where we anticipate more focus are Kelham Island Museum, Weston Park Museum and Millenium Gallery.

Would we envisage including intrusive condition surveys if needed? (E.g for asbestos)

We haven't anticipated intrusive condition surveys as part of this work, but would expect this to be discussed if the successful contractor felt it was necessary.

What is the split across cost consultancy vs business planning needed in this work?

High level ballpark figures are required for any proposed lifecycle costs and new development costs. High level business planning undertaken by consultants will then inform our detailed costings.

Would you be able to provide an anticipated budget for this price of work?

The anticipated budget for this work is c £45k + VAT.

Could you clarify whether Lifecycle costings are required to cover full lifecycle and in the standard format (RICS)?

We appreciate that 10 years isn't long in estate management. This timescale is designed to fit with our organisation masterplan so the minimum costings required are for a 10 year period ending 2037. We would be interested to understand if it is feasible within the budget for this timescale to be extended, particularly for larger/higher cost assets.

Would the estate plan need to consider any (potential) ongoing plans for the Stephenson Blake Collection for Kelham Island Museum?

The development of the Estate Management and Lifecycle Plan will include considering future plans for each building, which may include consideration of the Stephenson Blake project for Kelham Island Museum if appropriate.

The tender scoring allocates 10% to social value but there does not appear to be a question to which we can respond.

We are looking for evidence of social value in all and any elements of your work, from working policies to your approach.

What are Sheffield Museums' ambitions and targets for decarbonisation and sustainability?

There is an ambition for decarbonisation, but we haven't set ourselves a time limit. Any new equipment or plans made should be sustainable. Sustainability principles are being developed for the project.

Ideally we would like to expand the space we use to describe the methodology. Currently this is limited at 1000 words – about 2 pages. If needed would we be able to steal a page or two from the Relevant Experience section (10 pages).

3 pages or approx. 1500 words would be acceptable. Pages in this case means A4, so if you intend to submit in A3 then please reduce the number of pages by half.

Condition surveys will be from all accessible areas only and no specialist access has been allowed for to survey roofs or high level masonry. Please can you confirm that this is acceptable.

Yes that is acceptable.

We noticed that the Graves building and Weston do not say that you have a conservation plan available. Is this the case as these sites are particularly sensitive and it would be better to undertake options having a Statement of Significance at least.

We don't have a conservation management for Weston Park Museum but note that you would advise a statement of significance as a baseline for options. Thank you for this.

Other clarifications to note

A condition survey of Kelham Island Museum is currently being carried out, the results of which will be made available to the successful contractor.

The work needed regards The Graves Gallery is to integrate the recommendation/s that come from the Graves Building feasibility study being carried out by Sheffield City Council. The Graves Gallery is limited to the interior space of the third floor of the Central Library building.

Our offsite collections store is a warehouse style unit owned and operated by Sheffield City Council. Details of site plans, title plans, square footage of all

buildings and the location of the collections store will be shared with the successful consultants.

We anticipate collaboration throughout this work with our Chief Executive Officer, Directors, Heads of Department and Trustees. There are also opportunities for wider staff and visitors to feed in through other wider project engagement plans.